



## **ECHUCA WORKERS & SERVICES CLUB**

*Where everyone is treated like a local!*

### **SPONSORSHIP AND DISTRIBUTION INFORMATION**

The aim of this program is to assist, develop, promote, advance and encourage sporting and community activities in Echuca/Moama its surrounding districts and towns.

The Board of Directors of Echuca Workers & Services Club have set aside a specific sum of money for sporting and community sponsorships for our financial year. Preference may be given to groups/organisations which can contribute substantially to the project envisaged and have been financial members of Echuca Workers for more than one year.

### **SPONSORSHIPS WILL BE CONSIDERED IN TWO CATEGORIES**

- (a) To sporting and community organisations for one-off capital works or to upgrade equipment
- (b) As annual sponsorships to groups providing sporting and community services.

### **ELIGIBLE APPLICANTS WILL:**

- \* Be locally based and demonstrate direct benefit to residents of Echuca/Moama and surrounding districts and towns;
- \* Be incorporated if applying for \$1,000.00 or more.
- \* Demonstrate their contribution towards the project in the form of cash, voluntary services or in-kind support.
- \* Address demonstrated sporting and community need.

### **INELIGIBLE APPLICANTS**

- \* Groups or organisations that request funding for a service or project that is the responsibility of spheres of government presently or previously.
- \* These sponsorship monies are not available to pay cash incentives/wages/prizes to players, members, officials or staff of any organisation.

## **FORM OF PAYMENT**

Sponsorships will be paid on agreed dates, but payment dates may be varied in justifiable circumstances. Payment for sponsorships for specific projects will be made on receipt of tax invoices, which are to include an ABN.

## **CRITERIA IN ASSESSING APPLICATIONS:**

- (a) The level of contribution to the project by the applicant.
- (b) The extent of previous assistance provided by the Club.
- (c) Ensure a spread of grants across community and sporting areas.
- (d) It may be determined that one or more significant projects may have preference over several smaller projects.
- (e) Support and membership of the Echuca Workers & Services Club be considered

## **ACCOUNTABILITY**

All organisations applying for sponsorships will be required to:

- (a) Submit their annual report including financial statements and will be required to submit a statement regarding expenditure of the sponsorship.
- (b) Display a provided sign in an appropriate and prominent position with the organisation for 12 months or agreed signage.
- (c) Promote the Echuca Workers & Services Club through your members encouraging them to become members of the Echuca Workers & Services Club.

## **NOTIFICATION OF THE OUTCOME**

Following the allocation of sponsorships and distributions in February, applicants will be advised in writing of the outcome of their application.



# SPONSORSHIP APPLICATION 2017

**This form to be completed and forwarded to the Club by 5.00pm Tuesday 31st January 2017 addressed to:**

Erin Langman  
General Manager  
Echuca Workers & Services Club  
P.O. Box 34  
Echuca 3564

Or emailed to [elangman@echucaworkers.com.au](mailto:elangman@echucaworkers.com.au)

**Group/Organisation:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone No.:** \_\_\_\_\_

**Position Held:** \_\_\_\_\_

**Total Project Cost:** \$ \_\_\_\_\_ **Amount Sought:** \$ \_\_\_\_\_

**Groups Cash Contribution:** \$ \_\_\_\_\_ **Groups In Kind:** \$ \_\_\_\_\_

**Number of Members:** Senior \_\_\_\_\_ Junior \_\_\_\_\_

**Are you registered for GST** Yes / No

**Please provide your ABN:** \_\_\_\_\_

**Aims and Objectives of organisation/group as per articles or constitution:**

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**Activities conducted by organisation:**

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**Frequency of Meetings:** \_\_\_\_\_

**Number of Participants:** \_\_\_\_\_

**Purpose of Sponsorship:**

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**Information on other sources of funding and approaches to other funding agencies:**

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**Benefit of the project to Echuca and/or District:**

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**Timing of the project for which funding is being sought:**

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**ADDITIONAL INFORMATION TO SUPPORT APPLICATION MAY BE ATTACHED**

**TO BE INCLUDED WITH APPLICATION:**

**Copy of previous years audited financial statements.**

**Photocopy of incorporation certification, if sponsorship/donation sought is over \$1,000.00.**

**The Contact person may be called upon to provide further information or speak to the Board of Directors regarding the application.**

**All applications will be considered but not necessarily funded by the Echuca Workers & Services Club.**

\_\_\_\_\_  
**Signed: Contact Person**